

July 12, 2016

TO: Members of the MAG Bicycle and Pedestrian Committee

FROM: James Hash, Mesa, Chair of the MAG Bicycle and Pedestrian Committee

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Tuesday, July 19, 2016 at **1:00 p.m.**
MAG Offices, Ironwood Room, Second Floor
302 North First Avenue, Phoenix

A meeting of the MAG Bicycle and Pedestrian Committee will be held at the time and place noted above. If you are attending in person, please park in the garage under the building. Bring your ticket to the meeting as parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the parking garage.

Committee members may attend the meeting either in **person, by video conference or by telephone conference call**. Those attending by videoconference must notify the MAG site three business days before the meeting. Those attending by telephone conference call please contact MAG offices for conference call instructions.

Pursuant to Title II of the Americans with Disabilities Act (ADA), MAG does not discriminate on the basis of disability in admissions to or participation in its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jason Stephens at the MAG office. Requests should be made as early as possible to allow time to arrange the accommodation.

Please be advised that under procedures adopted by the MAG Regional Council on August 21, 2013, all MAG committees need to have a quorum to conduct business. A quorum is a simple majority of the membership based on the attendance of the three previous Bicycle and Pedestrian Committee meetings. If the Bicycle and Pedestrian Committee does not meet the quorum requirement, members who have arrived at the meeting will be instructed that a legal meeting cannot occur and will subsequently be dismissed. Your attendance at the meeting is strongly encouraged. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you. Please contact Jason Stephens at (602) 452-5004 (office)/(602) 327-1819 (cell) or jstephens@azmag.gov if you have any questions or need additional information.

TENTATIVE AGENDA

1. <u>Call to Order</u>	COMMITTEE ACTION REQUESTED
<p>Quorum is required at all times to conduct the meeting. For the July 19, 2016 meeting, the quorum requirement is 12 committee members.</p>	
2. <u>Approval of Draft June 21, 2016 Minutes of the Bicycle and Pedestrian Committee</u>	2. For information, discussion and action to approve the meeting minutes of the June 21, 2016 MAG Bicycle and Pedestrian Committee meeting.
3. <u>Call to the Audience</u> An opportunity will be provided to members of the public to address the committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public will be requested not to exceed a three minute time period for their comments. A total of 15 minutes will be provided for the Call to the Audience agenda item, unless the Committee requests an exception to this limit. Please note that those wishing to comment on action agenda items will be given an opportunity at the time the item is heard. Please fill out blue cards for Call to the Audience and yellow cards for Action Items.	3. For information and discussion.
4. <u>Staff and Member Agency Reports</u> Staff and committee members are invited to provide an update of pedestrian and bicycle-related activity in their agencies.	4. For information and discussion.

5. Presentation, Review and Recommendation for Approval of the FY 2017 MAG Design Assistance Project Applications

The Committee will hear presentations on 10 Design Assistance project applications from seven member agencies. Presentations will be in alphabetical order by member agency. Following the presentations, committee members will rank each project and provide a final recommendation of projects for approval.

6. Request for Future Agenda Items

Members will have the opportunity to suggest future agenda topics.

7. Next Meeting Date

Tuesday, August 16, 2016, 1 p.m. in the Ironwood room.

5. For Information and discussion.

6. For information and discussion.

7. For information and discussion.

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
BICYCLE AND PEDESTRIAN COMMITTEE

Tuesday, June 21, 2016 at 1:00 p.m.
MAG Office Building, Saguaro Room
302 North First Avenue, Phoenix

MEMBERS ATTENDING

Jim Hash, Mesa, Chair of Bicycle and Pedestrian Committee	* Kelly LaRosa, FHWA-Arizona
Jose Macias, El Mirage, Vice-Chair of Bicycle and Pedestrian Committee	Mike Gillespie, Litchfield Park
Michael Sanders, ADOT	# Ryan Wozniak, Maricopa
# Raquel Schatz, Apache Junction	Reed Kempton, Maricopa County
Michelle Pelishek for Alison Rondone, Avondale	Randy Proch for Brandon Forrey, Peoria
Phil Reimer, Buckeye	# Katherine Coles, Phoenix
# Greg Crossman for Stacy Bridge-Denzak, Carefree	* Sidney Urias, Queen Creek
# Ian Cordwell, Cave Creek	Susan Conklu, Scottsdale
Jason Crampton, Chandler	Martin Lucero for Stephen Chang, Surprise
# Leslie Bubke for Kristin Myers, Gilbert	# Eric Iwersen, Tempe
# Purab Adabala, Glendale	Amanda Leuker, Valley Metro
Steve Careccia, Goodyear	* Robert Carmona, Wickenburg
	# Grant Anderson, Youngtown
	# Tiffany Halperin, American Society of Landscape Architects
	# Bob Beane, Coalition of Arizona Bicyclists

*Members neither present nor represented by proxy
#Attended via audio-conference

OTHERS PRESENT

Caryn Logan Heaps, Brain and Brawn LLC	Laurel Arndt, Sonoran Institute
Suzanne Day, Valley Metro	Jason Stephens, MAG
Joe Perez, Phoenix	Phyllis Davis, Jacobs
Liza Oz-Golden, MCDPH	Audra Koester Thomas, MAG
Kenneth Steel, MCDPH	Margaret Boone, MAG
Yung Koprowski, Lee Engineering	Dawn Fortuna, Rick Eng
Brian Fellows, Amec Foster Wheeler	Jason Harrington, HP&D
Brian Sager, Norris Design	Liza Oz-Golden, MCDPH
Vanish Yelliletty, Jacobs	

1. Call to Order

Chair Jim Hash of Mesa called the meeting to order at 1:00 p.m. A roll call was taken by Mr. Jason Stephens of MAG to confirm attendance.

2. Approval of the May 17, 2016 Meeting Minutes of the Bicycle and Pedestrian Committee

Chair Hash asked the committee if there were any questions in regard to the minutes taken at the April MAG Bicycle and Pedestrian Committee meeting. Alison Rondone of Avondale asked for a correction to be made to the attendance of the May meeting stating that she did have a proxy at the meeting. She also noted that her proxy's name was spelled incorrectly. Jason Stephens of MAG asked for the correct spelling and said he would make the correction. There were no other questions and Chair Hash asked for a motion to approve the minutes. Jason Crampton of Chandler moved to approve the April meeting minutes. Reed Kempton of Maricopa County seconded the motion. The motion passed unanimously.

3. Call to the Audience

An opportunity was provided to members of the public to address the MAG Bicycle and Pedestrian Committee on items not scheduled on the agenda that fall under the jurisdiction of MAG, or on items on the agenda for discussion but not for action. Members of the public were requested not to exceed a three minute time period for their comments. A total of 15 minutes was provided for the Call to the Audience agenda item, unless the Bicycle and the Pedestrian Committee requests an exception to this limit. Those wishing to comment on action agenda items were given an opportunity at the time the item was heard. There were no members of the public who requested to speak.

4. Staff and Member Agency Reports

Susan Conklu of Scottsdale said that the City of Scottsdale started construction on the Arizona Canal from Chaparral Road to Indian Bend Wash. She stated that the project should be done in the fall of 2016. Mr. Kempton stated that MCDOT's Active Transportation Plan RFQ is currently posted and will close at 10:00 a.m. on July 7, 2016. Kenneth Steel of Maricopa County Department of Public Health (MCDPH) stated that his agency is conducting a Shared Use Summit. He said it will take place Thursday, June 30, 2016 at the Desert Willow Conference Center. He stated that the discussion will be centered around community use of school district facilities after hours. He said they will also discuss future funding opportunities to help implement shared use programs at school district or city levels. Randy Proch of Peoria stated that the city has a new updated trails map.

5. Direction of the MAG Bicycle and Pedestrian Committee and MAG Regional Active Transportation Plan

Jason Stephens of MAG stated that MAG will be conducting a process for completing a Regional Active Transportation Plan. He said that the process will begin in July and will take approximately 18 months. He asked the committee to provide its thoughts related to the plan and what needs might be pressing in each member's jurisdiction. Ms. Conklu stated that she would like the plan to highlight regional connections between the cities and the county, and emphasize the importance of these connections. Eric Iwersen of Tempe stated that he agreed with Ms. Conklu, but stated that specific attention should be also given to freeway barriers and crossings. Katherine Coles of Phoenix stated that she would be interested in low stress bike routes, finding ways at the quarter-mile streets to get people across the street with signalization, and taking a look at signal timing for potential changes. She said she would also like to see there be an emphasis on traffic calming or bike projects that are based on MAG's identified top 100 collision sites. Mr. Iwersen stated that he would also like to include the

freight rail system. He stated that Union Pacific Railroad is a regional issue to be looked at on how to be able to get across or under. Ms. Coles stated that she agreed with Mr. Iwerson about the freeway crossings and she stated that trip reduction data should be available for bike facility and lane planning. Margaret Boone of MAG asked Ms. Coles if she was referring to MAG's top 100 risk locations. Ms. Coles said yes. Ms. Boone stated that she is willing to coordinate on that, but that the list is mainly used for identifying locations for Road Safety Assessments (RSA) and Project Assessments. She said MAG has, in the past two cycles of the RSA program that is funded through the MAG work program, been emphasizing bicyclists and pedestrian crashes. She said MAG has started gathering bike and pedestrian counts at these locations in order to look at the volumes and crashes in order to identify countermeasures. She stated that if that was something important to the planning process for the Regional Active Transportation Plan, she would help coordinate the effort. Bob Beane of the Coalition of Arizona Bicyclists stated that there are some places in the Valley that the bicycling community feels are dangerous, but might not show up in crash statistics because people will not ride in those areas. He stated Baseline Road between 40th and 48th Street. He stated that with the Phoenix proposition that has just been passed, he does not know what issues are or are not going to be addressed. He stated that he would encourage the plan to take into consideration what jurisdictions already have in their plans.

Mr. Kempton stated that the MCDOT plan will be identifying all the gaps in the regional bicycle and pedestrian networks as well as ADA transit access. He stated that as MCDOT and MAG move through the plan processes, there will be overlap. He stated he would like to coordinate efforts and make sure each agency is using the same data. Mr. Proch of Peoria asked if signage will be addressed in the plan or will Valley Path be the default. Chair Hash stated that Valley Path will be the default and that the executive summary of the Valley Path plan within the Regional Active Transportation Plan. Mike Sanders of ADOT stated that the plan should make sure there are clear distinctions between the two modes (bicycle and pedestrian). He stated that they should both be equally considered. Chair Hash stated that the committee tends to lead more toward the bicycle side, but that he really wants to be sure that pedestrians are considered equally in the plan. Mr. Sanders asked if the focus was just on engineering or was it more based on education or encouragement. Chair Hash stated that the "Five E's" will be part of the plan. He stated that a working group will be put together by Mr. Stephens to help put together an RFP for the plan.

Mr. Stephens asked, by a show of hands, who would like to be part of the working group. The following people raised their hands: Jose Macias of El Mirage, Mr. Sanders of ADOT, Mr. Kempton of MCDOT, Chair Hash of Mesa, Martin Lucero of Surprise (stated that Stephen Chang would be a part of the group), Ms. Conklu of Scottsdale, Mr. Steel of MCDPH, Amanda Leuker of Valley Metro, Ms. Coles of Phoenix (was on the phone and said she would like to participate) and Mr. Beane of Bike Coalition (was on the phone and said he would like to participate). Mr. Iwersen stated that he would like the plan to look at National Association of City Transportation Officials (NACTO) for design guidance and also thought the plan should look at road diets as part of street projects as well.

6. MAG Design Assistance Program

Mr. Stephens stated that applications for the MAG Design Assistance Program are due by Thursday, June 23, 2016 at 10:00 a.m. He stated that he wanted to give committee members an opportunity to ask questions related to the process prior to the deadline. Mr. Lucero stated that he wanted to confirm that an email submittal for the application would be sufficient and that the city manager must sign the

application. Mr. Stephens confirmed Mr. Lucero's statement. Ryan Wozniak of Maricopa asked if a preliminary design concept could work as an aerial or if a real aerial would be better. Chair Hash stated that it was up to the jurisdiction, but that both or either would be appropriate.

7. Bike Count Program

Mr. Stephens stated that the contract for the bike count program has expired and that the warranty for the equipment is expiring in October. He stated there was no money for maintenance of the equipment. He asked the committee what it would like to see happen with the program. Ms. Conklu asked if data would still be available after October. Mr. Stephens stated that the data is still available, but that if the equipment failed there is no money in the budget for repair. Mr. Iwersen asked if MAG does any other counts (transit or vehicular). Ms. Boone stated MAG does conduct vehicular counts and bicycle and pedestrian counts during an RSA. She stated that different technology is used and that the counts that MAG conducts with tubes is not the same. She stated it is not an apples to apples equation. Mr. Iwersen stated that he thinks the bike count program is valuable and that having the region conduct the counts validates the counts, and that the count tracks regional ridership growth and gives good baseline data. He said he would encourage the continuation of the program. Chair Hash agreed with Mr. Iwersen. He stated that he would like the local jurisdictions to utilize the equipment more often. He stated that MAG should continue the program.

Mr. Wozniak stated that he did not want to use the equipment if could be better used elsewhere. Mr. Stephens stated that during the time the equipment is not being used, the borrowing agreement is a first-come, first-serve basis. Chair Hash suggested that there is a better delivery method to notify cities that the counters are available. Mr. Stephens stated that he would make sure that happens. Ms. Coles stated that she concurs with Mr. Iwersen. She stated that it is a great resource. She stated that counts are a good way to bolster infrastructure. Grant Anderson of Youngtown stated that he agrees with Ms. Coles. He stated that he would utilize the counters in the future. Mr. Kempton asked if MAG does automobile counts. Ms. Boone stated that it does. Mr. Kempton said if MAG is doing automobile counts it should also do counts for non-motorized vehicles as well. He asked Mr. Stephens what the cost would be. Mr. Stephens stated that if the committee wants to continue the program, he would look at making it more substantial. Ms. Conklu stated that she agrees with Ms. Coles and thinks MAG should make the program more robust. Mr. Lucero stated that he thinks the program should continue.

8. Regional Bicycling Activities

Suzanne Day of Valley Metro stated that Valley Metro used to hold Valley Bike Month planning meetings. She stated that attendance was dropping off. She stated that the MAG Bicycle and Pedestrian Committee seemed more appropriate in that it has good attendance and that it would be good to share what is said between the two meetings. She stated that, to add value to the meetings, she has enlisted a group of speakers. She stated that there are six speakers that will take 10 minutes each meeting. She said that she wants to share ideas, resources and energy. She said there are many great things happening in every region that should be shared. She stated topics to include will be: someone planning a first time event; using social media to attract long distance cyclists; training, nurturing and activating cyclists; and planning and managing multi-day events.

9. Request for Future Agenda Items

Ms. Conklu requested adding E-Bike ordinances to the agenda. Mr. Sanders requested that one of the leaders from the Strategic Highway Safety Plan Non-Motorized Emphasis Area Team provide a presentation to the committee.

10. Next Meeting Date

Chair Hash stated that the next meeting of the MAG Bicycle and Pedestrian Committee would be on Tuesday, July 19, 2016 at 1:00 p.m. in the Ironwood Room and then he adjourned the meeting.